

**F . In case of Non-Individuals, additional document to be obtained from non-individuals, Over & above the POI & POA, as mentioned below :**

<b>Types of entity</b>	<b>Documentary requirements</b>
<b>Corporate</b>	<ul style="list-style-type: none"> <li>● Copy of the balance sheets for the last 2 financial years ( to be submitted ever year)</li> <li>● Copy of Latest share holding Pattern including list of all those holding control, either directly or indirectly, in the company in terms of SEBI takeover Regulations, duly certified by the company secretary/Whole time director/MD(to be submitted every year)</li> <li>● Photograph, POI, POA,PAN and DIN number of whole time directors/two directions in charge of day to day operations.</li> <li>● Photograph, POI, POA,PAN of individual promoters holding control -either directly or indirectly</li> <li>● Copies of the Memorandum and Articles of Association and Certificate of incorporation.</li> <li>● Copies of the Board Resolution for investment in securities market</li> <li>● Authorised signatories list with specimen signature</li> </ul>
<b>Partnership firm</b>	<ul style="list-style-type: none"> <li>● Copy of the balance sheets for the last 2 financial years ( to be submitted ever year)</li> <li>● Certificate of registration (for registered partnership firms only).</li> <li>● Copy of partnership deed.</li> <li>● Authorised signatories list with specimen signature</li> <li>● Photograph, POI, POA,PAN of partners.</li> </ul>
<b>Trust</b>	<ul style="list-style-type: none"> <li>● Copy of the balance sheets for the last 2 financial years ( to be submitted ever year)</li> <li>● Certificate of registration (for registered partnership firms only).</li> <li>● Copy of Trust deed.</li> <li>● List of trustees certified by managing trustees/CA.</li> <li>● Photograph, POI, POA,PAN of Trustees.</li> </ul>
<b>HUF</b>	<ul style="list-style-type: none"> <li>● Copy of the balance sheets for the last 2 financial years ( to be submitted ever year)</li> <li>● Deed of declaration of HUF / List of coparceners.</li> <li>● Bank pass - book/bank statement in the name of HUF</li> <li>● Photograph, POI, POA,PAN of Karta.</li> </ul>
<b>Unincorporated association or a body of individuals</b>	<ul style="list-style-type: none"> <li>● Deed of declaration of HUF / List of coparceners.</li> <li>● Resolution of the managing body &amp; Power of Attorney granted to transact business on its behalf</li> <li>● Authorised signatories list with specimen signature</li> </ul>
<b>Bankers/Institutional Investors</b>	<ul style="list-style-type: none"> <li>● Copy of the constitution/registration or annual report/balance sheet for the last 2 financial years .</li> <li>● Authorised signatories list with specimen signature</li> </ul>
<b>Foreign Institutional Investors( FII)</b>	<ul style="list-style-type: none"> <li>● Copy of SEBI registration certificate.</li> <li>● Authorised signatories list with specimen signature</li> </ul>
<b>Army/ Government Bodies</b>	<ul style="list-style-type: none"> <li>● Self- certificate on letterhead.</li> <li>● Authorised signatories list with specimen signature</li> </ul>
<b>Registered Society</b>	<ul style="list-style-type: none"> <li>● Copy of Registration Certificate under Societies Registration Act.</li> <li>● List of Managing Committee members.</li> <li>● Committee resolution for persons authorised to act as authorised signatories with specimen signature</li> <li>● True copy of Society Rules and Bye Laws certified by the Chairman/Secretary.</li> </ul>